



Top Team Building Skills

Teamwork

While being a good leader is important in team building, so is being a good team player. You will need to collaborate and cooperate with team members, listen to their ideas, and be open to taking and applying their feedback. Some important teamwork skills include:

- ⇒ Ability to Follow Direction
- ⇒ Adaptability to Changing Circumstances
- ⇒ Collaboration
- ⇒ Cooperation with Team Members
- ⇒ Cooperation with Managers of Other Departments
- ⇒ Reliability
- ⇒ Responding to Constructive Criticism
- ⇒ Willing to Take on Tasks

Motivation

A team builder gets other team members excited about setting and achieving project goals. This kind of motivational energy can take many forms. A team builder can think of creative ways to inspire the team to do its best. Some skills related to motivation include:

- ⇒ Cultivating Positive Group Leaders
- ⇒ Developing Interpersonal Relationships Between/And With Group Members
- ⇒ Encouraging Input From Reticent Members
- ⇒ Persuasive
- ⇒ Recognizing and Rewarding Group Achievements

Delegation

A good team builder knows he/she cannot complete group tasks alone. Team builders clearly and concisely lay out each team member's specific tasks. Skills necessary for good delegation include:

- ⇒ Being Able to Assign Roles
- ⇒ Defining Work Roles Clearly
- ⇒ Delegating Tasks to Appropriate Members
- ⇒ Setting Expectations
- ⇒ Time Management

Providing Feedback

To work effectively, team members need to receive feedback on what they are doing well and not so well both as a group and individual. Some skills related to providing feedback include:

- ⇒ Addressing Behaviors
- ⇒ Assessing Group Progress
- ⇒ Coaching
- ⇒ Identifying Strengths & Weaknesses of Team Members
- ⇒ Mentoring New Members
- ⇒ Training